



1.2 Administering medicines to children policy.

Policy statement

It is not our policy to care for sick children who should be at home until they are well enough to return to The Bumblebee Children's Charity. As children are accompanied by their parent/carers, it should be noted that the parent/carers are responsible for administering medicines to their children as part of maintaining their health and well-being or when they are recovering from an illness.

In many cases, it is possible for the child's doctor to prescribe medicine that can be taken at home in the morning and evening. As far as possible, administering medicines will only be conducted where it would be detrimental to the child's health if not given whilst in the session at The Bumblebee Children's Charity. If a child has not had a medication before it is advised that the parent keeps the child at home for the first 48 hours to ensure no adverse effect from the medicine, as well as to give time for the medication to take effect.

These procedures are written in line with [The EYFS Statutory Framework](#) and the staff lead is responsible for ensuring all staff understand and follow these procedures.

Procedures

- Children taking prescribed medication must be well enough to attend.
- Only prescribed, in date, medication can be administered by the parent or carer and it must have been prescribed by the child's doctor, dentist, nurse or pharmacist.
- Children's prescribed medicines must be stored in their original packaging, and parents must keep any medicine in the designated medicine cabinet next to the front door of Unit 2.



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- Administration of the medicine to the child is the responsibility of the child's parent or carer.
- For some medical conditions staff will need to have training in a basic understanding of the child's medical condition, as well as how the medication is to be administered correctly, so that they can fully support the parent or carer and child. It should be noted that parents or carers are in attendance and medicine is administered by them.

Legal framework

- The Children and Families Act 2014

Further guidance

- [EYFS Statutory framework for group and school based providers](#)
- [Supporting pupils at school with medical conditions](#)

This Policy was adopted by The Bumblebee Children's Charity and will be reviewed annually.

Date: July 2026

Name of signatory: Lindsay Warne

Role of signatory: Charity Administrator

Signed on behalf of the Trustees.